

Arkansas

District Parent and Family Engagement Plan

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School Year:	2018-19
Superintendent:	Dr. Nancy Anderson
District Parent and Family Engagement Coordinator:	Jennifer Gilbert
Email (of Coordinator):	jennifer.gilbert@cmseagles.net

Parent and Family Engagement Committee Members*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Nancy	Anderson	Superintendent
Nathan	Sullivan	High School Principal
Terry	Lawler	Elementary Principal
Jennifer	Gilbert	Federal Programs/Teacher/Parent
Courtney	Post	Parent Member
Sarah	Richardson	Teacher, Parent Involvement Coordinator - Elementary

Parent and Family Engagement Committee Members*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Tara	Barrett	Teacher, ACSIP Chair
Breann	Johnston	Teacher, Parent Involvement Coordinator - High School
Megan	Weldon	Parent
Heather	Hughes	Library Media Specialist, Leadership Committee Member
Terry	Robinson	Parent
Amber	Hale	Parent

Parent and Family Engagement Committee Members*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Trenese	Elliott	Parent
Kim	Walters	Parent
Angie	Heaton	Parent
Crystal	Hendrix	Parent
Lisa	Slick	Parent
Barry	Breshears	Parent

Parent and Family Engagement Committee Members*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position

Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

The district has a Parent & Family Engagement committee who created a Parent & Family Engagement policy and implemented Parent & Family Engagement activities as well as disseminated information to the community to promote Parent & Family Engagement in the Title I, Part A schools. The Parent & Family Engagement Policy can found on the district website.

Parents will be invited to participate in Parent & Family Engagement committees in the spring of each year to review district and school plans and policies for effectiveness and make suggestions for change. Committees will discuss and update the Parental & Family Engagement Plans through these committee meetings and identify barriers for greater parent participation. The topics of discussion will also include explanation and purpose of each title funding program, amounts received for each program and how they are allocated; as well as parent, family, and community requirements, and activities held. The person responsible for holding this meeting is Jennifer Gilbert, 501-262-2414

This committee will also discuss the Title I Parent & Engagement set aside funds and how the funds can be spent to promote parent and family engagement. The contact person is Jennifer Gilbert, 501-262-2414

The community of Cutter Morning Star provides an opportunity for parents to provide services for pre-school children and their families. Family literacy are regarded as essential for developing a stronger workforce in the state and preparing children to enter school ready to learn. The Arkansas Statewide Family Literacy Initiative services is provided to participants on a voluntary basis that are of sufficient intensity and duration to make sustainable changes in a family.

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?

The district Parent & Family Engagement Coordinator will attend activities in the schools that involve parents. The coordinator will observe these activities and make suggestions to school coordinators on how to increase parent and family engagement. The person responsible is Jennifer Gilbert, 501-262-2414

Parents will be surveyed to determine their needs in the Cutter Morning Star Community. Possible opportunities for parents include parenting classes on child & adolescent development and parenting classes on appropriate healthy behavior and academic performance. Cutter Morning Star School District will partner with health information, health screenings, and counseling services for parents. As needed, Cutter Morning Star District will purchase software programs to assist parents who are English to Speakers of Other Languages. In addition, materials can be purchased to support their child's academic enrichment in math and literacy at home.

Some ways in which teachers, administrators, and all staff can communicate with parents as equal partners in their child's is to coordinate a list of volunteers across the district, ask parents to assist with classroom projects and special activities, ask parents to help with fundraisers, ask parents to join organizations such as Booster Club and ask parents to chaperone a field trip. The contact person is Jennifer Gilbert, 501-262-2414

As much as possible, Cutter Morning Star School District will provide school forms in a language parents can understand. Parent & Family Engagement building level coordinators will be the responsible contact. Cutter Morning Star High School, Breann Johnston, 501-262-2414, Cutter Morning Star Elementary, Sarah Richardson, 501-262-2414

The district has a Parent & Family Engagement Committee who created a Parent & Family Engagement policy and implemented Parent & Family Engagement activities as well as disseminated information to the community to promote Parent & Family Engagement in the Title I, Part A schools. The Parent & Family Engagement Policy can be found on the district website.

Parents will have available to them flexible meeting times when needed to ensure them the opportunity to gain information and be involved in their child's learning. This may include in-home visits as needed. The building level principal will monitor this and make sure parents are served.

An annual meeting will be provided at each Title I school to inform parents of Title I participation. Information provided will include the requirements of the program, parent's right to be involved in planning, reviewing, and improving the Title I program at the school, curriculum overview, assessment, procedures and the school's achievement level. The national, state, and local education goals will be provided including parents' rights as defined in Title I, Part A. The person responsible is Jennifer Gilbert 501-262-2414

Goal 3: How will the district build the school's capacity for strong parental engagement?

The district will take the following actions to involve parents in the process of review and improvement: Annual Report to the Public and Parent & Family Engagement Survey. An annual meeting will be provided at each Title I school to inform parents of Title I participation. Information provided will include the requirements of the program, parent's rights to be involved in planning, reviewing, and improving the Title I program at the school, curriculum overview, assessment procedures, and the school's achievement level. The national, state, and local education goals will be provided including parents' right as defined in Title I, Part A. This process will be the responsibility of the Federal Programs Process Manager: Jennifer Gilbert, 501-262-2414

The District Leadership Team will conduct visits throughout the year to building sites to observe Parent & Family Engagement activities and practices. This will be in the form of math nights, literacy nights, parent evenings, parent activities during school hours, open house, parent/teacher conferences and parent contact documentation through phone calls, emails, or texts. Each school site Parent & Family Engagement Coordinator will keep records of Parent & Family Engagement practices throughout the year and make this available to the District Leadership Team. Parent evenings and parent meetings will lend themselves to topics that will enhance parents' awareness of ways to assist their children's academic achievement. Cutter Morning Star School will coordinate and receive input from its Preschool Program housed at Cutter Morning Star Elementary. This will better inform our District of the needs as these students enter public school. The Arkansas Statewide Family Literacy Initiative services is provided to participants on a voluntary basis that are of sufficient intensity and duration to make sustainable changes in a family. Each schools coordinator will be responsible: Cutter Morning Star High School, Breann Johnston, Cutter Morning Star Elementary, Sarah Richardson

As to the extent necessary, Cutter Morning Star School District will approve reasonable and necessary expenses to support and engage parents in school activities. Possible opportunities for parents include parenting classes on child and adolescent development and parenting classes on appropriate healthy behavior and academic performance. The district can purchase software programs to assist parents who are English to Speakers of Other Languages with learning English.

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

Parents will be involved in the planning and evaluation process as a result of an annual survey. The annual survey will include questions regarding barriers for greater parent participation in school functions. Building level Parent & Family Engagement coordinators will make certain parents are invited to school and create a process that will serve our purpose with fidelity. Anytime Parent & Family Engagement Committees, there

will be a sign-in sheet and minutes will be kept. Cutter Morning Star High School, Breann Johnston and Cutter Morning Star Elementary, Sarah Richardson.

Information will be gathered and analyzed from the survey for each school. Results will be used to make recommendations to schools for improving their Parent & Family Engagement Plans. making policy revisions, and how to remove barriers that preventing greater participation. The District Leadership Team will review the findings and make recommendations to each school as well. The person responsible is Jennifer Gilbert.

Each school will create an annual report that shows the activity parents participated in throughout that year and to what extent. This information will be shared with each schools Parent & Family Engagement Committee. The committee will analyze the data and use it to plan for the next school year. The persons responsible for the annual report are: Cutter Morning Star High School. Breann Johnston, Cutter Morning Star Elementary, Sarah Richardson.

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

Cutter Morning Star School District consists of two campuses. Each campus will have parent volunteers that serve on the campus committee. These parents will serve on the district ACSIP committee and help develop the Title I application. Each Parent & Family Engagement Coordinator on each campus is responsible for recruiting parents to serve on the school committee as well as the district committee.

Partnering with parents to support student success is actively supported. The district encourages the formation of partnerships between the district and local businesses that includes roles for parents.

Parents will be involved in the planning and evaluation process as a result of an annual survey. The survey will assist the district in how to improve it's effectiveness in recruiting parents.

The persons responsible for recruiting parents are : Cutter Morning Star District, Jennifer Gilbert, 501-262-2414, Cutter Morning Star High School, Breann Johnston, 501-262-2414, Cutter Morning Star Elementary, Sarah Richardson, 501-262-2414

ADE Reviewer Responses:

Goals	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
Goal 1				
Goal 2				
Goal 3				
Goal 4				
Goal 5				